



# PROPER WINDOW AND DOOR DELIVERY

To avoid damaged product due to scratches, broken glass, scuffs or heat

## GUIDELINES FOR UNLOADING AT THE JOB SITE

- Wear protective equipment when required, such as safety gloves, safety glasses and steel toe shoes
- Always transport windows and doors in a vertical/upright position, securely attached to the vehicle
- When unloading, windows and doors are to be stacked vertically against a wall or supporting structure, with a slight lean to ensure they do not fall over
- Working out from the wall, stack windows and doors against each other, in order of largest unit to smallest units
- Units should be visibly checked and unloaded upright, with labels all facing the same direction, for easy identification
- Always pay attention to "THIS SIDE UP" red arrow stickers on the packaging; do not place units facing any other direction than the arrow indicates
- Place windows and doors in a cool dry spot, out of direct sunlight and preferably indoors, in a garage or storage building
- Do not stack more than 5 units deep when stored outside or 10 units deep inside; start a new stack as needed
- Remove or cut slits in the plastic wrap prior to storing, to avoid damage from excessive heat build up (see page 2)

## CORRECT JOB SITE DELIVERY



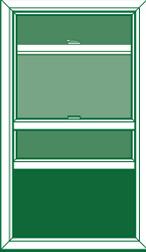
## INCORRECT JOB SITE DELIVERY



# EXCESSIVE HEAT WARNING AND PROPER HANDLING INFORMATION

When windows and doors are not installed immediately upon delivery, they must be properly stored and protected until used. Please note that warping, bending or waves can sometimes occur under excessive conditions! Take proper precautions in storing products.



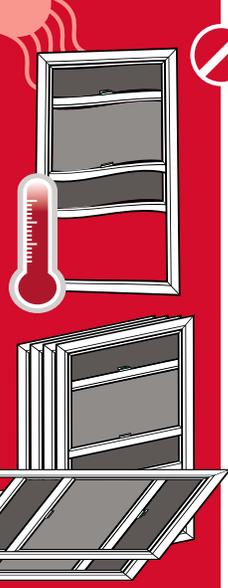




**TIPS TO DO**

**AVOID MOST PROBLEMS BY CAREFULLY STORING PRODUCTS.**

- Store windows in a controlled environment.
- Store windows in a clean, dry, low traffic area.
- Cut slits in wrapping or completely remove wrapping for storage.
- Store windows standing up and with no weight against them.





**WARNING!**

**WARPING, BENDING OR WAVES CAN OCCUR IN HIGH TEMPS OR WHEN IMPROPERLY STORED!**

- **DO NOT** store in direct sunlight.
- **DO NOT** store in high heat.
- **DO NOT** lay windows flat.
- **DO NOT** stack products in a row as the glass units can get superheated.
- **DO NOT** place other materials on top of products.

Note: Improperly storing products can cause damage and void product warranty.